



Commonwealth of Virginia
Department of Taxation

MISSING DOCUMENTATION

May 13, 2020

DANIEL J. MOORE

VA

Tax Type: Individual Income

Correspondence ID: 60726581

Dear Taxpayer:

Why you received this letter...

We received your 2019 Individual Income tax return, but we did not receive the following **required attachments**:

Form(s) W-2, Form(s) 1099, and/or Schedule INC were not received with the return

What you need to do...

Return this letter *and* the required information to us by May 28, 2020.

Fax this letter and information to (804) 254-6101 or mail to the Office of Customer Services, Resolution Section, PO Box 1255, Richmond, VA 23218-1255.

You may wish to keep a copy of this letter for your records. If you have any questions or need assistance, call (804) 367-8031.

Office of Customer Services

Error Resolution Section

For Office Use: 200337176 1 A 138601188 S 415644514

ARRP001A Missing Documentation-Tax Return

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Daniel J Moore

VA

Office of Customer Services
Error resolution Section
PO Box 1255
Richmond, VA 23218-1255

May 27, 2020

Correspondence ID: 60726581

Via Certified Mail No. 7015 0640 0006 5441 8797

To whom it may concern,

While my 2019 Individual Income tax return did not include the Forms indicated as "*required*", it did in fact include all the acceptable Forms necessary to process the return. My return included two separate Forms 4852 which is the legal form used to correct an incorrect Form W-2. The previous two years of Tax returns from me demonstrate clearly that the Virginia Department of Taxation is well familiar with Form 4852 and accepts its use in properly processing my returns. As you should know, when Form 4852 is substituted for Form W-2 the W-2 is *not* to be included with the return so as not to furnish conflicting information.

That said, I am including copies of the entire 2019 Tax return package originally sent and for your convenience have included a copy of my 2019 Form 1040. I am including a copy of my 2019 Form 1040 because you have requested this Form for the past two years. This gives you all that could possibly be necessary to process my return without further delay as you have done in previous years.

I look forward to your cooperation in this matter and anticipate my refund check for \$ 2,499.00 to be mailed to me in short order.

Sincerely,
Daniel J Moore



Enclosed:

Missing Documentation Letter; copy of 2019 VA Form 760; Form 4852 substitute Form for W-2 from I
.....; Form 4852 substitute Form for W-2 from I
copy of Form 1040 for TY 2019